

Solid Waste Department Policy – Site Access Rules for RC Fliers of Venice

1. The **gate access card and key are for personal use only** and must not be shared or used by anyone else. This includes “swiping” other RC Fliers members onto the site. Unauthorized use will result in permanent deactivation of the card.
2. Keys are issued by a board member of RC Fliers of Venice and are intended for use when the landfill is closed. They should be used to unlock and relock the gates as needed. Gates must remain open and unlocked only during the designated hours listed below. Outside of those times, gates must be kept closed and securely locked. If you encounter a gate that is open when it should be locked, **close and lock it**, and notify the County personnel whose contact information is posted on the fence sign.

Day	Gate Status/ Hours
Monday – Friday	Open 6:30am – 5:30pm
Saturday	Open 6:30am – 2:30pm

3. Do not use the exit lane to enter the property. Using the exit lane to access the site, regardless of reason, will cause your future access to the site to be denied.
4. Do not tailgate through Lane 3 to enter the site. Doing this will break the gate arm and you will be responsible for any expenses incurred for the repairs/replacement of the gate system.
5. Use Lane 3 with your gate access card to enter. Gate access card assistance is available at the Administration Office, Monday – Friday, 8:00am to 5:00pm.
6. Do not allow vendors or other visitors onto the site under any circumstances.
7. Members may bring one or more personal guests but must remain with their guest(s) for the duration of the visit. See table below for entry procedures.

Guest Access Procedures	
Monday – Friday 8am- 5pm	<ul style="list-style-type: none"> Member will accompany guest(s) to the administration building Guest(s) will sign in Staff will provide guest(s) with daily access code Guest(s) must use Lane 3 to proceed to the flying field
Saturday 8am-2pm	<ul style="list-style-type: none"> Member will enter through Lane 1 and stop at the attendant’s window and explain the vehicle behind them is their guest Once the member pulls off the scale, the guest(s) will enter through Lane 1 and stop at the attendant’s window to sign in The attendant will grant the guest(s) access to proceed to the flying field
All other times	<ul style="list-style-type: none"> Direct your guest(s) to enter through Lane 3 Use your gate access card to swipe and allow your guest’s vehicle through—each vehicle requires a separate swipe Guests must not tailgate behind your vehicle – each vehicle must enter separately

8. All RC Fliers members and their guest(s) are strictly prohibited from scavenging, salvaging, receiving, and/or removing any material that has been accepted for disposal or recycling. This prohibition includes accepting items from customers—even if the customer has given permission.